

**Purpose:** Districts may authorize Munetrix to access student data from the MI Data Hub to streamline imports. Currently Munetrix can import only roster data and attendance data from MI Data Hub. Additional API connections for assessment data will be made in the future.

## Setting Up the Data Hub Connection & Authorization for Munetrix

Important Note: Munetrix limits access to data imported from the MI Data Hub to registered users with authorized permission from the district to view roster, attendance, behavior, and assessment data. Additional information can be provided by your Munetrix Implementation Manager.

- 1. Log into the MiDataHub Cockpit Application, select your ISD and then select your district to get to the district landing page. <u>https://www.midatahub.org/</u>
- 2. Scroll to the bottom of the screen. In the bottom right hand corner under API Integrations, click the link to **Add Integration**.
- 3. Choose the following and click the **Submit** button:
  - System Type: Data Warehouse
  - Vendor: Munetrix
  - System: Munetrix v1
  - Profile: None

System Type:	Data Warehouse	•
Vendor:	Munetrix 🔻	
System :	Munetrix - v1 🔻	
Profile :	None 🔻	
Permit Access to OneRoster API :		
Allow UIC Auto Creation :		
	Submit Cancel	



- 4. Scroll to the bottom of the screen again and click on the link which reads: **Data Warehouse: Munetrix 1**.
- 5. From the resulting screen, provide the Authorization URL, API Endpoint URL, key and secret values to Munetrix in a secure manner.



6. Please upload the MI Data Hub Key and Secret into the secure Box folder shared by your Implementation Manager called: \*MI DATA HUB

If you are unsure of your Implementation Manager's contact information – please call Munetrix @248-499-8355 or email support@munetrix.com