



MiDataHub: SSO – Self Service Federation

Steps In the process:

- 1) Follow one of the [guides](#) available on our product catalog page for the SSO Federation at midatahub.org to set-up the identity provider for your district.
- 2) Login into the [MiDataHub cockpit](#) with an existing account with the role of technical contact for the district you are configuring.
- 3) Select Manage SSO from the main toolbar (only users with the authorization of Technical Contact will be able to proceed from this step forward).



- 4) You will be presented with the SSO Management page.
- 5) Start typing the district name you are configuring in the Districts textbox the system will return matching districts:

SSO Management

Submit SSO Request

Districts: *

Federation Display Name: *

Directory Type: *

- 6) Choose your district from the list and enter a Federation Display Name. The Federation Display Name is the name that will appear on the SSO homepage where users will login:



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- 7) Select the type of identity provider you are federating: adfs, google or office365/Azure AD.

Federation Display Name: * Grand Bend RESA
Directory Type: * -Select Directory Type-
Metadata URL: * -Select Directory Type-
Contact Name: * Google
Contact Email: * Office365

- 8) If you select adfs or office365 you will need to enter the metadata URL from your identity configuration work.

Federation Display Name: * Grand Bend RESA
Directory Type: * ADFS
Metadata URL: * [Redacted]
Contact Name: *

- 9) If you select google an upload button will appear

Federation Display Name: * Grand Bend RESA
Directory Type: * Google Upload
Metadata URL: *

- 10) Select the upload button and navigate to the metadata file produced in the custom saml app configuration.

Directory Type: * Google Upload
Metadata URL: * GrandBendMetadata.xml

- 11) Next Fill in the contact information:



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miidata URL:	<input type="text" value="http://beta.miidata.com"/>
Contact Name: *	<input type="text" value="Dirk Bradley"/>
Contact Email: *	<input type="text" value="dirk.bradley@kresa.org"/>

12) Although not required, please fill in the password requirements section, this helps us answer audit questions on the password complexity used in our federated districts:

Password Requirements

- Require at least one number
- Require at least one lowercase letter
- Require at least one uppercase letter
- Require at least one non-alphanumeric character

Require minimum number of characters:

13) Finally hit submit and the data will be sent to the hub admins for processing:

Request submitted successfully!

14) Once your request has been received a hub admin will approve and confirm successful creation.