Data Hub Cockpit – Headings

*Agreements* – Location where Data Hosting and Sharing agreements can be found and electronically signed. This section is where a superintendent (or their proxy) will review and sign the Data Hosting, MiLearn, and other agreements as they are added.

*Inventory* – Location where your local districts Technology Systems Integrations and Systems Inventory are entered. Information entered here is used to ensure the Data Hub team is working with vendors on common integrations required throughout the state of Michigan.

*Reports* – Reports can be generated on data currently available in your districts Data Hubs. Available reports in categories such as Usage, Data Hub Performance, Data Quality, and numerous reports in the MSDS area including GSRP, TSDL, General Collection, Early Childhood, and Adult Education

*Utilities* – View audit and activity logs, run maintenance scripts, and generate accounts for the dashboards.

*MSDS* – Generate data for collection comparison, collection extractor, error check, and SRM.

*MiLearn* – If the MiLearn Data Service Agreement has been signed this option is available and allows users to manage the MiLearn functionality.

*State System* – Educational Entity Master (EEM) creates a path for your local state building information to flow from CEPI to MiDataHub for your district.
Data Hub Cockpit – Authorizations

**Authorizations – Creating a user in the Data Hub Cockpit**

Upon Clicking New Authorization, a window will open where you will enter the Name, Email Address, and Role of the user to add.

Role descriptions:

**Technical Contact** – Access to all sections within the Data Hub Cockpit including the Reports, Integrations, Maintenance Scripts, and dashboards

**Data Steward** – View Reports only

**District Superintendent** – Access to agreements. ONLY authorization that can sign agreements (other than a designated proxy)

**Dashboard Administrator** – role is used for giving a person full access to the data hub dashboards, but no access to the cockpit application. (Under Development)